

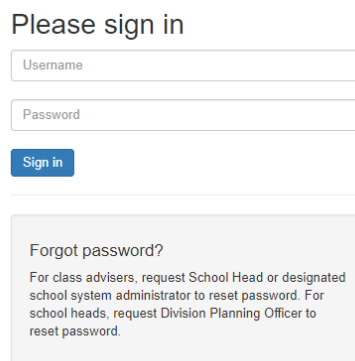
## Updating of 4Ps and EST Tagging for ALS learners (For ALS Facilitator)

Please be advised of the following:

If the facilitator has already finalized their CLC, kindly coordinate with the ALS-Admin to unfinalize their CLC to update the learner's profile particularly tagging of ALS-EST.

Here are the steps:

1. Go to LIS website <http://lis.deped.gov.ph/> and login using the **ALS-Facilitator user account**.



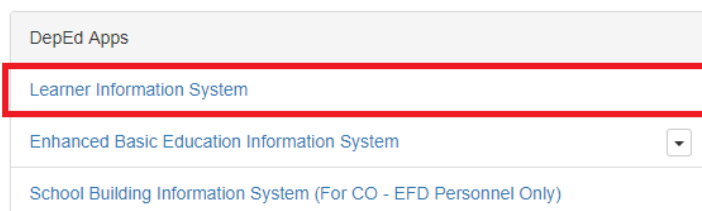
Please sign in

Username

Password

Forgot password?  
For class advisers, request School Head or designated school system administrator to reset password. For school heads, request Division Planning Officer to reset password.

2. Once login, click the Learner Information System link.



DepEd Apps

- Learner Information System**
- Enhanced Basic Education Information System
- School Building Information System (For CO - EFD Personnel Only)

3. Click the Show Masterlist of the CLC where learner is enrolled.


ALS Control Panel ALS Support

Dashboard / ALS Control Panel Year 2018


Enrolment CY 2018

Summary [Enrol Learner](#) [Submit](#)

Facilitator/CLC		BLP			A&E Elementary			A&E Secondary		
		No status	Completed	Not completed	No status	Completed	Not completed	No status	Completed	Not completed
DepEd Delivered - District ALS Coordinator (Full-time)	Male	2	0	0	0	0	0	15	0	0
Type 3 - TYPE 3	Female	0	0	0	1	0	0	6	0	0
<b>UNFINALIZED</b>	<a href="#">Show Masterlist</a> Total	2	0	0	1	0	0	21	0	0

4. For learners who are already enrolled in the system, a warning sign  will be displayed beside the learner's name if the 4Ps and EST tagging are not yet updated.

To update, search for the learner's name and click the Update button.

Learner	Gender	Date of first Attendance	Program	Delivery Mode	Status	
1 [REDACTED]	 M	01/05/2018	A&E Secondary	Independent Learning	No status	<a href="#">Update</a> <a href="#">Profile</a>

**Note:**

For new ALS learners or not yet enrolled in the system, follow the same enrolment procedures first.

5. Update the following:

- a. 4Ps

4Ps-CCT Recipient? \*

- Yes  
 No

- b. ALS-EST

- If the learner is attending EST and attend in the same CLC, click **Yes** for both options.

Attending Education and Skills Training (EST)? \*

- Yes
- No

Attending EST class in the same school? \*

- Yes
- No

- If the learner is attending EST but not attending EST class in the same CLC/school, click No option and provide the school name or ID.

Attending Education and Skills Training (EST)? \*

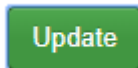
- Yes
- No

Attending EST class in the same school? \*

- Yes
- No

Select School \*

6. Click the Update button.



A notification message will be received once the learner's profile has been successfully updated.



In the Program column of the Masterlist, learner will be class tagged as "Program name - (with EST)".

Learner	Gender	Date of first Attendance	Program	Delivery Mode	Status	
1 <span style="background-color: red; color: black;">[REDACTED]</span>	M	01/05/2018	A&E Secondary (with EST)	Independent Learning	No status	<input type="button" value="Update"/> <input type="button" value="Profile"/>

